PARENT Heading as an alternative to drag and drop

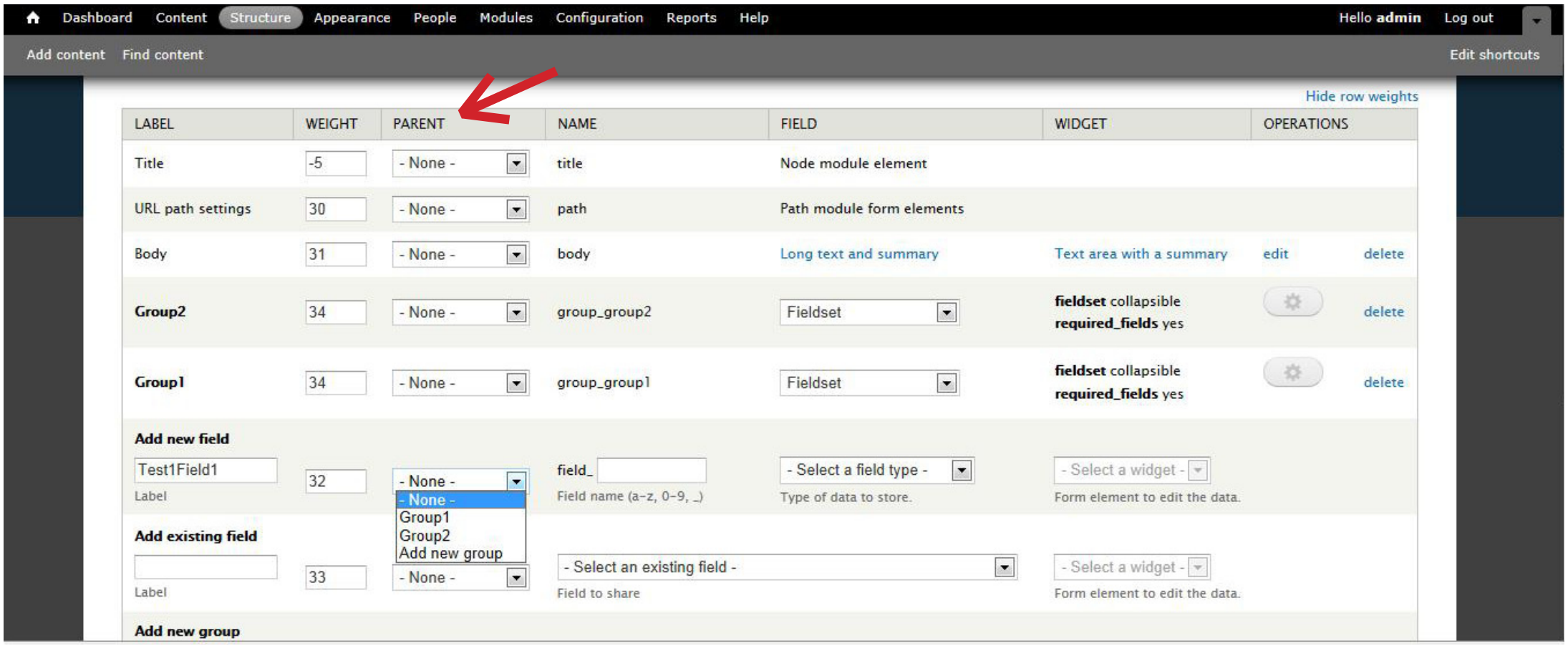
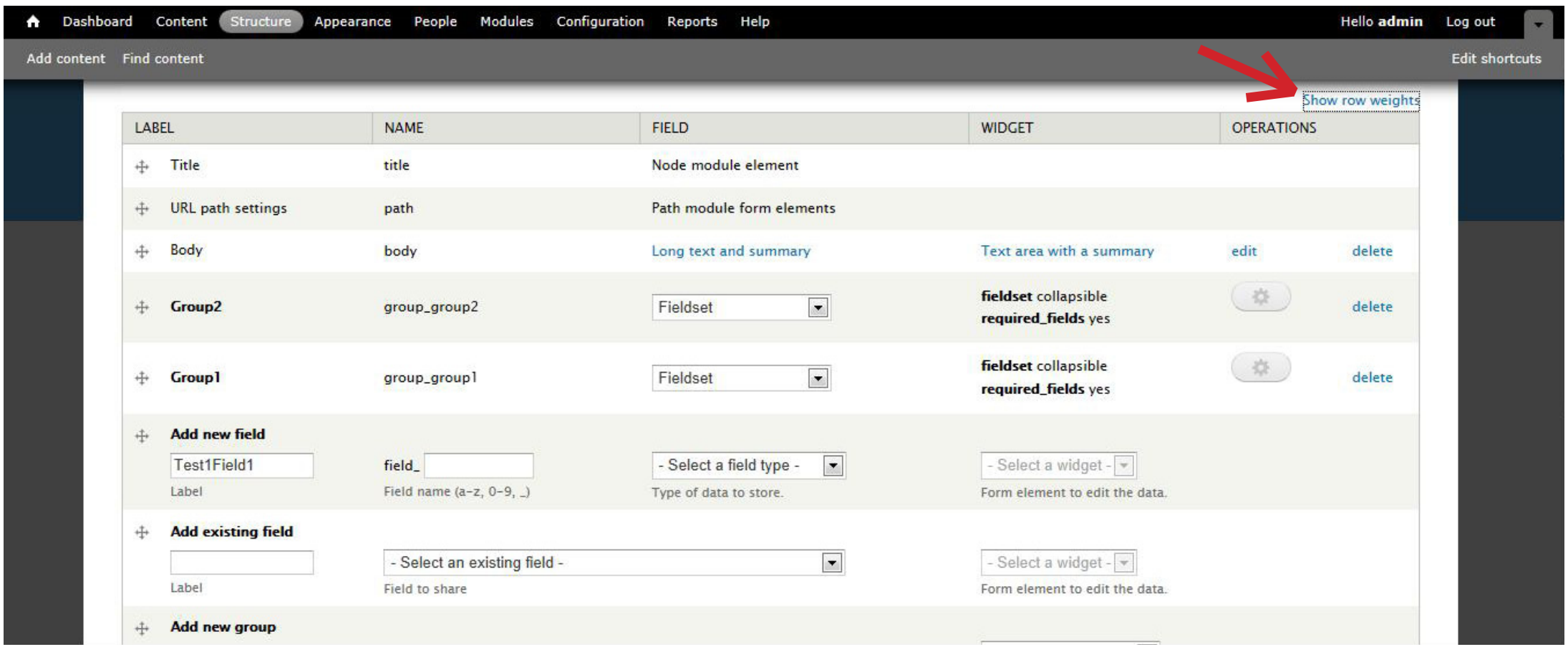
If you want to see a list of the group choices for a specific field and choose one in a list rather than drag your field to a group, look under the PARENT heading. This PARENT heading is the heading for the field's group. "PARENT" in this situation is like an alias for "group". (If the PARENT heading is not displaying, see the second snapshot below for more information.)

Click the small arrow on the right side of the field's PARENT list box to see the possible choices.

You can also change the field's group by choosing another group from the list.

Remember to save by pressing the Save button at the bottom of the window. After you save and input the field's settings and this field window is displayed again, you will see the field indented under the group you chose.

If you wish to, you can change the field's group to another value in the field's PARENT list, save, and the field will automatically be moved under the newer group choice.



The PARENT heading is part of the field row weights toggle. If you do not see the PARENT heading displayed, you can turn it on by turning on (toggling on) the "Show row weights" toggle. This toggle is in the upper right side of the window.