

# Drupal Community Governance Task Force Charter

## Purpose

The Governance Task Force is a fixed-term committee, formed to propose to the Project Lead, updates to the current Drupal Community governance model and ways it can continually improve communications between parts of the current model.

## Definitions

- **Project Lead:** Dries Buytaert
- **Drupal Community:** Anyone who has an account on drupal.org and has logged in during the past year, is booked to attend a Drupal-related event or has attended a Drupal-related event in the past year.
- **Working Group:** Chartered and non-chartered groups involved in the governance of the Drupal Community. An examples would be the Community Working Group.
- **Governance Committee:** The committee or Working Group that may become the new governance-focussed entity.

## Scope

### In scope

1. Consultation with (and maybe enrolment into sub committees) subject matter experts, community members, and leadership.
2. Involvement of current Working Groups in discussions
3. Delivery of a proposal and subsequent recommendations to include
  - a. A clear description of the proposed model for future governance of the Drupal Community, with potential considerations for:
    - i. Which Working Groups form part of the proposed model
    - ii. What new Working Groups / committees might be required
    - iii. How Working Groups can work and communicate in a clear, consistent manner, such as term limits, reporting and communication to the wider community
    - iv. How the model will help manage risk in the project
    - v. How the model will ensure decision making is inclusive of our diverse Drupal Community

- vi. Implementing of the Drupal Values & Principles
- b. If a new Governance Committee is required:
  - i. A new charter, based upon the format of this one
  - ii. A method of managing membership of the committee
  - iii. Define how the Governance Committee will collaborate with the Project Lead, other Working Groups, and Drupal Community, what falls within the scope of this Governance Committee and what must be passed by exception to the Project Lead

## Out of scope

1. Changing membership of this task force
2. Instructing other Working Groups or Committees what actions to take or who they report to
3. Changes to the governance of
  - a. The Drupal Association
  - b. Technical committees, including Drupal Core, the Security Team, Technical Working Group, etc.
4. Changes to the Values and Principles

## Reporting and Escalation

### Reporting

A log of Risks, Actions, Issues, and Decisions (a RAID log) should be kept by the Governance Task Force and a report issued to the Project Lead on a fortnightly basis, as well as high-level updates provided regularly to the community.

### Escalation Procedures

When a query, issue, or event are presented to the Governance Task Force requiring a decision that falls outside the Purpose and Scope of the Committee, the Committee must report that exception to the Project Lead. The Project Lead may consult others and return their decision for the Governance Task Force to implement.

## Membership

The membership of this task force will be:

1. Adam Bergstein
2. David Hernandez
3. Ela Meier

4. Hussain Abbas
5. Lyndsey Jackson
6. Rachel Lawson
7. Stella Power

Membership of this committee will last until the end of the committee's life, as defined in the Dissolution of the Committee.

## Dissolution of the Taskforce

The Governance Task Force as defined by this Charter has a fixed term life until the end of September 2018. The group may request the Project Lead for an extension if the timeline needs adjusting to be effective.

## Deliverables

The Governance Task Force is asked to deliver:

1. A draft of the proposal to the community for public commentary with a fixed period of review.
2. A proposal to the Project Lead for the structure, membership, scope and escalation procedures for an updated Drupal Community governance model
3. A proposed communication from the Governance Taskforce to the Drupal Community, to be approved by the Project Lead, for what the activities of the Governance Task Force have been, what the Proposal is and next steps.