

# Governance Task Force Charter

## Purpose

The Governance Task Force is a fixed-term committee, formed to propose to the BDFL, updates to the current Drupal community governance model and ways it can continually improve communications between parts of the current model. This proposal may or may not include the creation of future more permanent governance-focussed committees or working groups.

## Definitions

- **BDFL:** Dries Buytaert
- **Drupal Community:** Anyone who has an account on drupal.org and has logged in during the past year (same definition as those eligible to vote in Drupal Association elections)
- **Working Group:** Chartered and unchartered groups involved in the governance of the Drupal Community. An examples would be the Community Working Group.
- **Governance Committee:** The committee or Working Group that may become the new governance-focussed entity.

## Scope

### In scope

1. Creation of a implementation plan for a new governance model - to include
  - a. A clear description of the proposed model, including:
    - i. What Working Groups form part of the proposed model
    - ii. What new Working Groups / committees might be required
    - iii. How the Working Groups could communicate in an open (where appropriate) way
    - iv. How the model will help manage risk in the project
    - v. How the model will ensure decision making is inclusive of our diverse Drupal community
  - b. If a new Governance Committee is required:
    - i. A new charter, based upon the format of this one
    - ii. A method of managing membership of the committee
    - iii. Define how the Governance Committee will collaborate with the BDFL, other Working Groups, and Drupal Community, what falls within the scope

of this Governance Committee and what must be passed by exception to the BDFL

2. Involvement of current Working Groups in discussions
3. Consultation with (and maybe enrolment into sub committees) subject matter experts and community members.

## Out of scope

1. Changing membership of this task force
2. Instructing other Working Groups or Committees what actions to take or who they report to
3. Changes to the governance of
  - a. The Drupal Association
  - b. Technical committees, including Drupal Core, the Security Team, Technical Working Group, etc.
4. Changes to the Values and Principles

## Reporting and Escalation

### Reporting

A log of Risks, Actions, Issues and Decisions (a RAID log) should be kept by the Governance Task Force and a report issued to the BDFL on a fortnightly basis, as well as high-level updates provided regularly to the community.

### Escalation Procedures

When a query, issue or event are presented to the Membership requiring a decision that falls outside the Purpose and Scope of the Committee, the Committee must report that exception to the BDFL. The BDFL may consult others within and without the Drupal Community and return their decision for the Governance Task Force to implement.

## Membership

The membership of this task force will be

1. Megan Sanicki
2. Adam Bergstein
3. David Hernandez
4. Rachel Lawson

Membership of this committee will last until the end of the committee's life, as defined in the Dissolution of the Committee.

# Dissolution of the Taskforce

The Governance Task Force as defined by this Charter has a fixed term life until the end of July 2018. The group may request the BDFL for an extension if the timeline needs adjusting to be effective.

## Deliverables

The Governance Task Force will deliver

1. A proposal to the BDFL for the structure, membership, scope and escalation procedures for an updated governance model
2. A proposed communication from the Governance Taskforce to the Drupal Community, to be approved by the BDFL, for what the activities of the Governance Task Force have been, what the Proposal is and next steps to put this in place.